



Memorandum

To: Planning Board
From: Ron Wolanski, Town Planner
Date: November 30, 2022
Re: Project updates

Following is an update on the status of projects that the Planning Board is involved with, either as part of Comprehensive Plan implementation, or items otherwise initiated by or referred to the board for consideration:

Planning Board work complete

1. **Historic Resource Preservation** - Consideration of potential Regulations and/or Zoning Ordinance amendments to promote preservation of historic buildings (Comp Plan) – Draft documents were revised based on input received during public workshop meetings and Board discussion. During its February 5, 2020 regular meeting the board voted to forward the proposal to the Town Council for consideration. Presentation to the Town Council was delayed due to potential budgetary impacts of the proposed program and uncertainty of COVID-19 impacts on Town finances. **Status: During the June 8th meeting the Planning Board tabled discussion until the January 11, 2023 Planning Board meeting.**

Prioritized ongoing Planning Board work items

1. **Affordable Housing** – Consideration of Comprehensive Plan action items on affordable housing. Listing of action items and preliminary proposed work plan for high priority items provided to the Planning Board during the April 14, 2021 meeting. **Status: During the September 19th Town Council hearing on the proposed amendments to the Comprehensive Plan Housing Element to add language about town actions and ongoing housing developments, the Council requested that the Planning Board reconsider drafting an inclusionary zoning ordinance for Town Council consideration. The Board established a subcommittee to develop a draft ordinance amendment. The subcommittee met twice and will present its draft ordinance to the full Planning Board on December 14th.**
2. **Airport Zoning** - Draft overlay for airport zoning (Comp Plan) – A Planning Board Subcommittee asked staff to create a draft ordinance based on the Westerly ordinance, which was approved by the subcommittee and forwarded to the full Planning Board. During its March 11, 2020 meeting the Board requested that a public workshop meeting be scheduled, which was delayed due to the COVID-19 pandemic. **Status: A public**

workshop meeting was held on October 13, 2022 to review the proposed ordinance and accept public comment. During that meeting the Board requested that a follow-up meeting be scheduled to consider the input received and determine how to proceed. This meeting was held on November 29th. Officials from the RI Airport Commission were in attendance to answer questions. It was decided that the draft overlay zone map will be revised to revert to the FAA recognized runway protection zone (RPZ), and that staff will work with RIAC to get data that will allow for more analysis to determine the appropriate limits of the height compliance area. Staff was also asked to research zoning efforts of other host communities. This work is underway, and results will be presented to the Board during a future meeting.

3. **Use Table/parking zoning Review** - The Board's use table subcommittee was tasked with also reviewing zoning ordinance parking requirements as requested by the Town Council. **Status: The Planning Board, in response to requests of the Town Council for potential amendments to zoning ordinance parking requirements, provided proposed amendments to Zoning Ordinance Article 13 to the Town Council. The Town Council public hearing and first reading was on September 6th. During the second reading on September 19th, Town Council members asked about the rationale for several of the proposed amendments. The PB subcommittee drafted a response which the full board voted to send to the Town Council during the Nov.9th regular Planning Board meeting. The Town Council will receive the PB recommendations during a future meeting. The use table subcommittee also resumed its work to review and recommend amendments to the use table. This work is ongoing, with the next subcommittee meeting scheduled for December 12th.**
4. **Build-out Study Action Items** – The Planning Board's full-build impact study completed in 2020 provided recommended actions to address the anticipated impacts of additional development in town. With the Planning Board's assistance, the Town Council prioritized several items for action by the identified responsible departments. **Status: Memo providing status of Town Council priority action items provided to the Planning Board for the August meeting. Work on items identified as Planning Department responsibilities is underway. Please see the attached quarterly update memo.**
5. **Application Fees** - Draft Regulations amendments to implement new application fees and revise application checklists (Planning Dept.) – Amendments approved and forwarded to the Town Council in February 2019. At the request of the Town Administrator, the Town Council referred the proposed fees back to the Planning Board for additional study, including review by the Finance Dept. to ensure that all overhead costs are included in the fees. Proposed revised fees to be recalculated based on current town personnel and other costs. **Status: Awaiting additional information on overhead costs from Finance office to complete calculations for proposed fee schedule. During the August meeting the Planning Board voted to send a memo to the Town Administrator requesting assistance to complete the fees update. The memo, dated August 15th, was provided to the Town Administrator. We are awaiting the calculation of overhead costs.**
6. **Rural Village District zoning amendments (Comp Plan)** – The Planning Board subcommittee met with subject property owners to seek input and buy-in for creation of the new district. Given the lack of urgency on the part of the impacted property owners, the subcommittee advised the board that action on this item be delayed. The Planning

Board agreed to table the matter. **Status: Tabled by the Planning Board for further discussion at a future date due to lack of interest from impacted property owners.**

7. **Transportation Options** - Consideration of amendments to the Regulations and/or Zoning Ordinance to promote transportation options (Comp Plan) - Following a public hearing in January 2020 the Planning Board adopted the requirement to provide bike racks (and other items) on site plans and forwarded those amendments to the Town Council for approval. **Status: Planning Department staff are researching other options for promoting transportation alternatives. We are participating in a new effort to identify opportunities to expand bicycle infrastructure on Aquidneck Island.**

Cc: Town Administrator
Town Council



MIDDLETOWN
Rhode Island

PLANNING DEPARTMENT

TOWN OF MIDDLETOWN

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To: Paul A. Croce, Chairman
Planning Board Members

From: Ron Wolanski, Town Planner

Date: December 1, 2022

Re: Status update – 2020 Full-build impact study prioritized recommendations

As requested, I am providing an update on the status of implementation of action items from the 2020 Crossman Engineering full-build impact study. During a joint Town Council/Planning Board meeting held on April 28, 2021 the Town Council identified high priority actions for implementation. Attached is the list of prioritized actions identified by the Town Council with the current status. The original estimated timeframe for completion and suggested responsible parties for each item is also provided.

During the April 28, 2021 meeting, the Town Council also requested additional information on the work needed to implement some of the recommendations the Planning Board had identified as “long-term” concerns. Information on these items was subsequently provided to the Council and is attached on a separate sheet.

Finally, the Town Council requested the list of recommended traffic and roadway improvements included in the Crossman report. These are also attached. Appropriate departments, including Police, Public Works, and Town Engineer, were to be tasked with reviewing and prioritizing these actions.

Please contact me with any questions or additional information needs.

cc. Town Administrator

**Full-Build Development Impact Study, Crossman Engineering, 2020
Town Council Prioritized Action Items Status**

Surface Water Impacts

High-priority Items	Recommended Responsible Department	Recommended Timeframe to Complete Task	Status, 12/1/2022
1. Perform Periodic Water Quality Testing of past stormwater treatment systems to document performance (for each action step responsible party and potential funding source to be identified)			
a. Update inventory of BMPs	Engineering/DPW	3-9mo	Ongoing
b. Identify priority BMPs for testing, including site inspection to confirm appropriate maintenance has occurred	Engineering, Consultant	3-9mo	Ongoing
c. Establish schedule and procedures for BMP water quality sampling	Engineering/DPW, Consultant		Not yet completed
i. Identify funding		3-9mo	
ii. Identify staff/contractor to conduct sampling & Perform Tests		3-9mo	
iii. Identify lab for testing & Actual Tests		3-9mo	
2. Formalize program with other organizations for watershed monitoring/testing			

a. Establish data sharing protocols with agencies and organizations already performing testing	Engineering, Planning	3-9mo	Not yet completed.
3. Establish Nutrient Control Ordinance (for each action step responsible party and potential funding source to be identified)			
a. Research and draft proposed ordinance	Planning, Consultant	3-9mo	Draft ordinance revised by Planning Dept. staff. Provided to Town Solicitor's office for review October 2022.
b. Present ordinance to the Town Council for consideration	Planning	3-9mo	Not yet completed. Awaiting solicitor review.

Groundwater

High-priority Items	Recommended Responsible Department	Recommended Timeframe to complete task	Status, 12/1/2022
1. Increase public awareness/education of private well testing (quality) (for each action step responsible party and potential funding source to be identified)			
a. Develop education campaign to promote well testing	Planning	3-9mo	Not yet completed. Currently researching similar programs.
b. Establish voluntary program to report testing results to the Town	Planning	3-9mo	Not yet completed.
c. Coordinate with existing agencies to distribute private well educational materials	Planning	3-9mo	Not yet completed.
2. Establish database of well test data and database of all wells in Town (depths and performance)	Consultant, Planning	18-36 mo	Not yet completed.

3. Evaluate minimum lot sizes for homes with wells, including cluster developments	Consultant, Planning	18-36 mo	Not yet completed.
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**Full-Build Development Impact Study, Crossman Engineering, 2020
Town Council Identified Long-term Action items Status**

Surface Water Impacts

<u>Long-term considerations</u>	Recommended Responsible Department	Recommended Timeframe to Complete Task	Status, 12/1/2022
1. Update Stormwater Ordinance to address watershed specific impairments	Planning, Consultant	18-36 mo	Not yet completed.
2. Work with large agricultural properties to implement runoff control measures	Planning, Engineering, Consultant	18-36 mo	Ongoing
3. Identify and prioritize flood prone areas for remediation actions	DPW, Engineering, Planning	18-36 mo	Ongoing

Full-Build Development Impact Study, Crossman Engineering, 2020

Traffic Improvement Recommendations

Following are recommendations for roadway improvements from the 2020 Crossman Engineering full-build impact report. The Planning Board has recommended that the appropriate Town departments (e.g. Police, DPW, Engineering) assist with developing a prioritized list of projects to pursue.

5.1 Optimizing the signal timing in the future should provide some capacity improvement for all signalized intersections; however, additional mitigation may be necessary to provide significant improvement at the following intersections:

- West Main Road / Greene Lane / Pasture Farm Drive
- West Main Road / Oliphant Lane
- West Main Road / Forest Avenue
- West Main Road / Valley Road
- West Main Road / East Main Road
- East Main Road / Oliphant Lane
- East Main Road / Forest Avenue / Ramada Hotel Driveway
- East Main Road / Valley Road

5.2 It appears that Rockwood Road could possibly be restriped with 11 ft travel lanes and minimal shoulder to provide a left/thru and right lane for a short distance to the commercial driveway curb cut. This may provide some delays and queue improvement on this side street and some improvement for the signal capacity as a whole.

5.3 Slightly extend the striping for the right turn lane pocket on Aquidneck Avenue at East Main Road. Since the Aquidneck Avenue northbound left/thru lane carries a small amount of traffic compared to the right turn lane, re-striping the left/thru as a left/thru/right general use lane may improve capacity for this approach.

5.4 For Green End Avenue at the intersection of Valley Road, it appears that using the dedicated eastbound right turn lane instead as a right/thru lane may provide some improvement to capacity eastbound; however, this would require widening the westbound approach to provide an additional departure lane east of the signal.

5.5 The signalized intersection of Aquidneck Avenue / Valley Road will be reconstructed as a single lane roundabout. CE's analysis shows the proposed roundabout will provide good LOS for the future full-build scenario.

5.6 In the future the Town may want to analyze and consider the option of a roundabout to replace the signal at Aquidneck Avenue / Purgatory Road/ Memorial Boulevard.

5.7 For future mitigation, a proposed roundabout should be considered at Green End Avenue / Berkeley Avenue / Paradise Avenue. Analysis shows that the intersection would function well as a roundabout.

5.8 The LOS at Third Beach Road / Mitchell's Lane / Wapping Road remains very good for future conditions. The Town may want to consider the option of a roundabout at this location in the future should traffic conditions change.