



# Town of Middletown

## Pay As You Throw (PAYT) Subscription Fee

### November 1, 2023 - October 31, 2024

Middletown’s annual user fee for the trash and recycling program is \$160 and the cost of the PAYT bags are \$1.75 per 15-gallon bag, \$2 per 33-gallon bag, \$1 per 8-gallon bag (available for purchase at local grocery and pharmacy stores.)

The \$160 annual user fee entitles residents to curbside trash, recycling, seasonal yard waste and Christmas tree collection, five annual Bulk Waste Amnesty Days, and notification of local Eco-Depots as well as other events. The user fee is per household, two family homes will have to pay two fees.

You can pay online at [MiddletownRI.com/recycling](http://MiddletownRI.com/recycling) (click *Pay the User Fee Online*) or fill in the information below, attach a check or money order for \$160 (made payable to “Middletown Recycling”, **please do not combine with tax payment**) and mail to Middletown Recycling, 9 Berkeley Ave, Middletown RI 02842. You may also drop off your envelope with payment and completed application at the Department of Public Works offices at 9 Berkeley Avenue, there are two drop boxes available 24/7 near the front door of the DPW office.

**Payment must be received by October 31<sup>st</sup> for there to be no interruption of service.**

Upon receipt of your completed application, the Town will mail you a set of stickers to affix to your carts to indicate that your household participates in the Town’s trash and recycling program. Refuse, recycling and yard waste (including Christmas trees) will only be collected from households who pay the user fee, use the yellow trash bags as necessary, and follow the rules for recycling and yard waste.

\* There is an ACH payment program for residents in need of upfront payment assistance. For details contact the Recycling Coordinator’s office at (401) 842-6519.

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Please complete and return this application with payment, we will mail you your stickers!

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

Phone: \_\_\_\_\_ e-mail: \_\_\_\_\_

Please indicate how many of each cart you have: **Gray Refuse:** \_\_\_\_ **Blue Recycling:** \_\_\_\_

For office use only:

Sticker #	Date:
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TOWN OF MIDDLETOWN  
350 EAST MAIN ROAD • MIDDLETOWN, RHODE ISLAND 02842

OFFICE OF THE FINANCE DIRECTOR  
Office: (401) 846-4478 • Fax: (401) 849-6267

**PAYT AUTOMATIC ACCOUNT WITHDRAWAL FORM**

**AUTHORIZATION AGREEMENT FOR PREAUTHORIZED PAYMENTS (ACH DEBITS)**

COMPANY NAME: Town of Middletown COMPANY ID NUMBER: PAYT 2023-2024

I (we) hereby authorize the Town of Middletown, hereinafter called COMPANY, to initiate debit entries to my (our) Checking account indicated below at the bank named below, hereinafter called BANK, to debit the same to such account. These debit entries will occur within the first week of each month, for five months (Nov-Mar).

**PLEASE PRINT**

BANK NAME: \_\_\_\_\_ BRANCH: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_

ROUTING NUMBER: \_\_\_\_\_ ACCOUNT NUMBER: \_\_\_\_\_

DRIVER'S LICENSE #: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

This authorization is to remain in full force and effect until the Town of Middletown has received written notice from me (or either of us) of its termination in such time and in such manner as to afford the Town of Middletown and BANK a reasonable opportunity to act on it.

If an ACH is rejected by Bank for any reason, there will be a \$25 fee and all remaining balances become immediately due to continue service for the year.

NAME(S): \_\_\_\_\_ SIGNED X: \_\_\_\_\_

\_\_\_\_\_ SIGNED X: \_\_\_\_\_

DATE: \_\_\_\_\_

**This charge will appear as "Refuse & Recycling Fund" on your account**

**NOTE – ATTACH A VOIDED CHECK FOR ACCOUNT / ROUTING NUMBER VERIFICATION AND  
SUBMIT WITH YOUR USER FEE APPLICATION FORM**

A \$25 fee (plus postage) will be charged for the bank rejected ACH

**For office use only:**

PAYT Sticker #: \_\_\_\_\_

Service address: \_\_\_\_\_



## Pay As You Throw (PAYT) Subscription Fee Payment Option

### Automatic Account Withdrawal Policy

- The **Automatic Account Withdrawal Authorization** form is available through the Town of Middletown Recycling Coordinator, Will Cronin, or online at [www.middletownri.com/recycling](http://www.middletownri.com/recycling)
- **The PAYT Automatic Account Withdrawal Form** must be completed, signed, voided check attached, and submitted with the annual **Pay As You Throw (PAYT) Subscription Fee Renewal Form**.
- Payment of \$32.00 per month for the five months will be withdrawn from your checking account (as authorized) for a total of \$160.00 for the subscription year ( **$\$32 \times 5 \text{ months} = \$160 \text{ annual fee}$** ).
- The automatic monthly withdrawal of \$32.00 will begin in the month of November and will end in the month of March. **This charge will appear as "Refuse & Recycling Fund" on your account.**
- If you elect to start after November 1, all missed installments to that date must be paid to have the ACH in effect for the remaining withdrawals. After December 10th, the ACH process will not be available for the year of renewal.
- The automatic monthly withdrawals will be processed by the Town of Middletown within the first week of each month for the five month period (usually around the 5th to 7th of the month).
- If the monthly withdrawal of \$32.00 cannot be processed by the bank, you will be contacted by the Town and required to pay the remaining amount due to the Town of Middletown in cash or certified check within two weeks of notification. If the Town does not receive this payment within the two weeks, your PAYT service will be discontinued and carts removed until the required payment is received. A \$25 fee (plus postage) will also be charged for the bank rejected ACH.
- If you have any questions or need additional information regarding the Automatic Account Withdrawal option for your annual PAYT subscription fees, please contact Will Cronin, Recycling Coordinator. Phone - 401-842-6519; E-mail - [wcronin@middletownri.com](mailto:wcronin@middletownri.com).